

IVR PROCEDURE FOR FIRE PERMIT INSPECTIONS REQUESTS

Follow the standard procedure for requesting an inspection through the IVR system (as stated on reverse), but when prompted, leave a message for the inspector with a phone number where you can be reached between the hours of 6:00 am - 4:30 pm. The Fire Inspector will contact you the next business day to confirm the date and arrange an inspection time. **Based on inspector availability, the inspection request may be rearranged to a different day and/or time during this call.**

Note: Your inspection is not scheduled until the Fire Inspector confirms the date and time.

When making multiple inspection requests, each request must be made separately, using the fire permit number for which the work is authorized. This can be done during the same phone call by following the prompts.

Example: A project with a fire alarm and overhead fire sprinkler permits would need to request the (509) Fire Alarm Systems (Final) using the fire alarm permit number, then request the (523) Automatic Sprinkler System (OH Final) using the overhead fire sprinklers permit number.

If you have difficulty scheduling the inspection, you may press "0" during normal business hours (M-F, 8:00-5:00) and a staff person will assist you.

Please call (480) 350-8341, Option 1 with any questions.

IVR Fast Track Instructions

1. Dial (480) 350-8072.
 2. Press 1 for English or 2 for Spanish.
 3. Press 1 to schedule an inspection.*
 4. Press 1 for a (BP), 2 (CA), 3 (FR), 5 (ZP), and 6 for (SGN).
 5. Enter the numeric portion of the permit.
 6. Enter inspection code number followed by the (#) sign.
 7. Press 1 for a next business day inspection or listen to the prompts for an alternate day.
 8. Press 1 to end the call and hear your call number or 2 to request additional inspections under the same permit number.
- Follow the prompts for requests under a different permit number.

Other Available Options at Step 2

Press 2 to cancel an inspection, then follow the prompts (must be done before the scheduled inspection day).

Press 3 to obtain inspection results, then follow the prompts (the inspector may have left a message for you).

Pressing # will back-up one step



Development Services



Building Safety Division

31 East 5th Street
Tempe, Arizona 85281
Phone: (480) 350-8341, Option 1
Fax: (480) 858-2073



Building Safety Division

INTERACTIVE VOICE RESPONSE (IVR) INSPECTION CODES

Development Services Building Inspections Section



IVR Telephone: (480) 350-8072

IVR Permit Inspection Codes

To provide a better service to the community, the City of Tempe Development Services Department has an Interactive Voice Response (IVR) system that allows customers schedule inspections through touch-tone phones. The IVR is an automatic telephone system that allows the schedule of inspections using the permit type and the numeric part of the permit. Rotary-dial phones do not work with the IVR system.

Before calling, you will need the six (6) digit permit number and one or more of the inspection codes listed on this brochure. **Call (480) 350-8072** from a touch-tone phone. You will be prompted through the process. **For an estimated time of arrival, call (480) 350-8341, Option 1, between 6:00 AM to 6:30 AM, the morning of your inspection.** When there are multiple permits (building, fire, engineering, etc.) associated with a project, the inspection request (s) must be made using the appropriate permit number for which the work was authorized. Please call (480) 350-8341 (Option 1) with any questions regarding the IVR system or inspection codes.

CODE	STRUCTURE
101	Footing trench and rebar*
103	Stem wall/retaining wall*
105	Building pre-slab
107	Reinforced masonry pre-grout*
109	Structural steel frame/bolts*
111	Tilt panels*
113	Deck weld/welding*
115	Structural concrete*
117	Epoxy anchors*
125	Exterior strap and shear
127	Roof nail (commercial)
131	Framing (includes any MEP)
133	Sound control insulation
134	Stucco lath
145	Gypsum wallboard
151	Fire safing/spray applied fire-proofing*
153	Fire caulking/sound control caulking
155	Smoke/fire dampers/test

157	Smoke control system/test*
161	Above ceiling (suspended)
165	Fire sprinkler overhead (TI addition/alteration 30 heads or less)
175	Fire sprinkler final (TI 30 heads or less)
181	Building courtesy
191	Building demolition final
199	Building final (includes any MEP)

CODE	PLUMBING
305	Groundwork DWV
335	Water piping (groundwork)
341	Sewer
345	Water service
351	Rough DWV/Water piping
355	Medical gas/test
361	Gas piping/test
365	Water heater (replacement final)
381	Courtesy
391	Demolition final
399	Final

CODE	ELECTRICAL
205	Ufer
206	Underground
207	Rough-in
208	Panels
235	Service equipment
255	Temporary pole/pedestal (construction power/holiday lots)
256	Service/panel (s) power (energize for equipment testing)
265	Service upgrade/replacement
281	Courtesy
291	Demolition final
299	Final

CODE	MECHANICAL
405	Underground
435	Rough
460	Hood system
475	Duct smoke detector/test
481	Courtesy
495	Demolition final
499	Final

CODE	FIRE (See Reverse for Fire Inspection Request Procedure)
503	Rack storage
504	Pre action sprinkler system
505	Fire pump
508	Fire alarm system (partial)
509	Fire alarm system (final)
510	Fire alarm system (TI)
512	Fire alarm system (dialer)
515	Kitchen hood system (partial)
516	Kitchen hood system (final)

518	Standpipe
519	Automatic sprinkler system (TI partial)
520	Automatic sprinkler system (TI final)
521	Automatic sprinkler system (OH 200 LB)
522	Automatic sprinkler system (OH partial)
523	Automatic sprinkler system (OH final)
524	UG tank installation (partial)
525	UG tank installation (final)
526	AG tank installation (partial)
528	AG tank installation (final)
530	Fuel dispensing (primary)
531	Fuel dispensing lines (secondary)
532	Fuel dispensers (pumps)
533	Above ground LPG tank
534	Below ground LPG tank
535	Residential alternative fueling system
540	Tank removal
550	Special extinguishing agent
555	Spray booth (partial)
556	Spray booth (function)
560	Underground tank vaults
570	Compressed gas system
572	Medical gas system
592	Opticon entry
593	Fire extinguisher
599	Other

CODE	SIGNS
999	Sign permit - Final

CODE	PLANNING
605	Site lighting (photometric night test - Wednesday only)
699	Planning final

CODE	MANUFACTURED/MOBILE HOME
705	Site location and Zoning final

CODE	POOL/SPA
805	Pre-guniting
831	Underground electric
835	Electric
841	Gas piping/test
845	Heater
899	Pre-plaster/final

(*) Indicates a special inspection may be required. Special inspections are in addition to, not in lieu of Building Safety inspections.

**Call (480) 350-8072
to schedule an inspection.**